



RISK ASSESSMENT

Venue: Knole Academy Indoor

Completed by: Ruth Bingham

Signature:

Date: 1 September 2022

PLAYING AREA/TRAINING AREA

Check that the area and surrounding area are safe and free from obstacles, check floor, roof leaks, lighting, heating and welfare

Description of Hazard	Who might be Harmed	Actions to Minimise Risk	Further Action	Action By	Action Date	Progress
Spare goals around the pitch	Players/Umpires	Ensure goals are secured against the wall		Coaches	Weekly	
Fire doors open onto car park	All	Keep doors closed		Coaches	Ongoing	
Use of toilet	Children	U10 Children will be accompanied by a Young Leader		Young Leader	Ongoing	
Goals & boards	Children	Ensure goals are weighted and boards are secured to one another.		Coaches	Weekly	

CAR PARK

Description of Hazard	Who might be Harmed	Actions to Minimise Risk	Further Action	Action By	Action Date	Progress
Vehicle movement	All	Adult accompanies children from and to the pitch	Advice parents/carers via email	Membership Secretary	Ongoing	
Speed of Vehicles	All	Speed bumps			Ongoing	

EQUIPMENT

Check that it is fit and sound for activity and suitable for age group/ability, check there is no equipment left from other activities or obstructions left in the sporting area.

Description of Hazard	Who might be Harmed	Actions to Minimise Risk	Further Action	Action By	Action Date	Progress
Goals on the Pitches	Players	Ensuring they are in good condition	Reporting to site management if broken	Coaches	Ongoing	
Boards	Players	Ensuring they are in good condition	Reporting to site management if broken	Coaches	Ongoing	

PARTICIPANTS

Check that the attendance register is up to date with medical information and contact details. Check that performers are appropriately attired for the activity.

Description of Hazard	Who might be Harmed	Actions to Minimise Risk	Further Action	Action By	Action Date	Progress
GK wearing correct kit	Goal Keeper	Ensuring all GK's have correct Kit		Coach	Ongoing	
Gum shields and shin pads worn	Players	Encourage players to wear at training and matches		Coaches/ Captains	Ongoing	
Medical Records Available	Junior Players	Relevant coaches have access to the information if needed		Membership Secretary	Ongoing	
Emergency Contact Numbers Available	Players	Relevant coaches have access to the information if needed		Membership Secretary	Ongoing	