



RISK ASSESSMENT

VENUE: Tonbridge School Pitches

Completed By: Willemijn Faulstich-Halsema

SIGNATURE:

DATE: 4 October 2019

PLAYING AREA/TRAINING AREA

Check that the area and surrounding area are safe and free from obstacles, check floor, lighting and welfare

Description of Hazard	Who might be Harmed	Actions to Minimise Risk	Further Action	Action By	Action Date	Progress
Spare goals around the pitch	Players/Umpires/ Coaches	Ensure goals are back against the fences		Coaches	Weekly	
Pitch Dividers on the side	Players/Coaches/ Umpires	Ensure they are stacked up against the fences		Coaches	Weekly	
Frozen Pitches	Players/Coaches/ Umpires	Monitoring pitch before start	Communication via text or email	Inspection Team	Ongoing	
Watering Guns	Spectators and Players	Warning spectators and players		Person doing the watering	Ongoing	
Exit leads onto carpark	All	Adult accompanies children from and to the pitch	Advice parents/carers via email	Membership secretary	Ongoing	

Exit down steps	All	Non-slip strips installed			Ongoing	
Metal grid at bottom of steps	All	Reported to Site Management			Ongoing	

CAR PARK

Description of Hazard	Who might be Harmed	Actions to Minimise Risk	Further Action	Action By	Action Date	Progress
Vehicle movement	Pedestrians	Adult accompanies children from and to the pitch	Advice parents/carers via email			
Speed of Vehicles	All	Speed bumps			Ongoing	
Parking in carpark next to Pitch	All	Not to park near the pitch	Advice parents/carers via email	Membership Secretary		

EQUIPMENT

Check that it is fit and sound for activity and suitable for age group/ability, check there is no equipment left from other activities or obstructions left in the sporting area.

Description of Hazard	Who might be Harmed	Actions to Minimise Risk	Further Action	Action By	Action Date	Progress
Goals on the Pitches	Players	Ensuring they are in good condition	Reporting to site management if broken	Coaches	Ongoing	
Dugouts are secure and in good condition	Players/Coaches	Ensuring they are in Good Condition	Reporting to site management if broken	Coaches	Ongoing	
Floodlights in good working order	Players	Ensuring they are in good condition	Reporting to site management if broken	Coaches	Ongoing	
Non Playing people on pitch/dugouts	Children and Adults		Asking any people on pitch/dugouts to leave	Coaches/ Captains/ Umpires	Ongoing	

PARTICIPANTS

Check that the attendance register is up to date with medical information and contact details. Check that performers are appropriately attired for the activity.

Description of Hazard	Who might be Harmed	Actions to Minimise Risk	Further Action	Action By	Action Date	Progress
GK wearing correct kit	Goal Keeper	Ensuring all GK's have correct Kit		Coach	Ongoing	
Gum shields and shin pads worn	Players	Encourage players to wear at training and matches		Coaches/ Captains	Ongoing	
Medical Records Available	Junior Players	Relevant coaches have access to the information if needed		Membership Secretary	Ongoing	
Emergency Contact Numbers Available	Players	Relevant coaches have access to the information if needed		Membership Secretary	Ongoing	

Spectators

Description of Hazard	Who might be Harmed	Actions to Minimise Risk	Further Action	Action By	Action Date	Progress
Seating Area, slippery and broken steps	Spectators	Reported to site management			Ongoing	