



RISK ASSESSMENT

Venue: Knole Academy Hall

Completed by (Name): Willemijn Faulstich-Halsema

Signature:

Date: 7 October 2019

Review date: 7 October 2020

PLAYING AREA/TRAINING AREA

Check that the area and surrounding area are safe and free from obstacles, check floor, roof leaks, lighting, heating and welfare

Description of Hazard	Who might be Harmed	Actions to Minimise Risk	Further Action	Action By	Action Date	Progress
Nets hanging from ceiling	Players/Coaches/ Umpires	Make sure nets are put in net bags on the walls		Coach	Ongoing	
Barrier in front of door	All	Put yellow warning sign over it	Warn parents in an email	Coach and club secretary	Ongoing	
Wet Floor by people entering hall with wet shoes	All	Wipe feet before entering the hall	Warn parents in an email	Coach and club secretary	Ongoing	
Benches in hall	Players	Make sure benches are up against the wall		Coach	Ongoing	

Entrance door opens straight onto pitch	All	Warn parents in an email		Club secretary		
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CAR PARK

Description of Hazard	Who might be Harmed	Actions to Minimise Risk	Further Action	Action By	Action Date	Progress
Vehicle movement	Pedestrians					
Speed of Vehicles	All	Speed bumps			Ongoing	

EQUIPMENT

Check that it is fit and sound for activity and suitable for age group/ability, check there is no equipment left from other activities or obstructions left in the sporting area.

Description of Hazard	Who might be Harmed	Actions to Minimise Risk	Further Action	Action By	Action Date	Progress
Setting up barriers	All	Needs to be done in orderly fashion		Coach	Ongoing	
Putting away barriers	All	Needs to be done in orderly fashion		Coach	Ongoing	

PARTICIPANTS

Check that the attendance register is up to date with medical information and contact details. Check that performers are appropriately attired for the activity.

Description of Hazard	Who might be Harmed	Actions to Minimise Risk	Further Action	Action By	Action Date	Progress
GK wearing correct kit	Goal Keeper	Ensuring all GK's have correct Kit		Coach	Ongoing	
Gum shields and shin pads worn	Players	Encourage players to wear at training and matches		Coaches/ Captains	Ongoing	
Medical Records Available	Junior Players	Relevant coaches have access to the information if needed		Membership Secretary	Ongoing	
Emergency Contact Numbers Available	Players	Relevant coaches have access to the information if needed		Membership Secretary	Ongoing	