



RISK ASSESSMENT

Venue: Knole Academy Small Pitch

Completed by: Willemijn Faulstich-Halsema

Signature:

Date: 4 October 2019

PLAYING AREA/TRAINING AREA

Check that the area and surrounding area are safe and free from obstacles, check floor, roof leaks, lighting, heating and welfare

Description of Hazard	Who might be Harmed	Actions to Minimise Risk	Further Action	Action By	Action Date	Progress
Spare goals around the pitch	Players/Coaches/Umpires	Ensure goals are back against the fences		Coaches/Captains	Weekly	
Frozen Pitches	Players/Coaches/Umpires	Monitoring pitches	Communication via text or email	Coaches/Managers	Ongoing	
Gates open onto Road	All	Keep gates closed	Advice Parents/carers via email	Coaches	Ongoing	
Tennis nets and posts	Players/Coaches/Umpires	Ensure they are back against the fence		Coaches	Weekly	
Use of toilet on other side of carpark	Children	Children will be accompanied by a Young Leader		Young Leader	Ongoing	

CAR PARK

Description of Hazard	Who might be Harmed	Actions to Minimise Risk	Further Action	Action By	Action Date	Progress
Vehicle movement	All	Adult accompanies children from and to the pitch	Advice parents/carers via email	Membership Secretary	Ongoing	
Speed of Vehicles	All	Speed bumps			Ongoing	

EQUIPMENT

Check that it is fit and sound for activity and suitable for age group/ability, check there is no equipment left from other activities or obstructions left in the sporting area.

Description of Hazard	Who might be Harmed	Actions to Minimise Risk	Further Action	Action By	Action Date	Progress
Goals on the Pitches	Players	Ensuring they are in good condition	Reporting to site management if broken	Coaches	Ongoing	
Dugouts are secure and in good condition	Players/Coaches	Ensuring they are in Good Condition	Reporting to site management if broken	Coaches	Ongoing	
Floodlights in good working order	Players	Ensuring they are in good condition	Reporting to site management if broken	Coaches	Ongoing	

Non Playing people on pitch/dugouts	All	Asking any people not involved in the game on pitch/dugouts to leave		Coaches/ Captains/ Umpires	Ongoing	
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PARTICIPANTS

Check that the attendance register is up to date with medical information and contact details. Check that performers are appropriately attired for the activity.

Description of Hazard	Who might be Harmed	Actions to Minimise Risk	Further Action	Action By	Action Date	Progress
GK wearing correct kit	Goal Keeper	Ensuring all GK's have correct Kit		Coach	Ongoing	
Gum shields and shin pads worn	Players	Encourage players to wear at training and matches		Coaches/ Captains	Ongoing	
Medical Records Available	Junior Players	Relevant coaches have access to the information if needed		Membership Secretary	Ongoing	
Emergency Contact Numbers Available	Players	Relevant coaches have access to the information if needed		Membership Secretary	Ongoing	